

INSTRUCTIONS TO STEWARDS

Present the list of wines to the judges and ask them to determine in which order they want to judge them.

Serve each judge a glass of wine, about a quarter filled, and the judging form that matches the wine. Be sure the judges have water, bread, etc. on their table and the spit buckets are not too full.

Remove used glasses and filled out judging forms from judges table. Make sure the sheets are filled out completely with judges assigned number and score. If scores do not agree on placement (1st, 2nd, etc.) bring this to the attention of the judges. If disagreement cannot be resolved, the Competition Chairman should be informed (Don or Howard). Place judging sheets in numeric order, staple and place in "IN" basket at the data entry desk. 1st place bottles will be collected, gassed and placed in 1st place box. Balance of bottles go back to original boxes in assigned space.

Try to stay on top of things and get the judges to move faster. Assure the next set is ready on a tray in plain view of them. Deliver this next set at the same time that the previous set is picked up.

Place dirty glasses behind steward table. They will be taken to the kitchen and replaced with clean glasses.

HAVE FUN